



PRO.D.I.G.Y

Promoting Disability Inclusion
in emergency response
in the World of Work

2022-1-PL01-KA220-VET-000087639

Benchmark analysis of comparable Self Evaluation Tools



**Co-funded by
the European Union**

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor EACEA can be held responsible for them.

1 Introduction

The Benchmark Analysis of self-assessment or self-diagnostic existing tools aims at providing insights regarding the features that a self-rate tool should have in order to meet its objectives. To ensure the validity and reliability of this tool, all Partners conducted a Benchmark analysis of similar tools that are already available in the market. This analysis provided a baseline for comparing the performance and outcomes of the Emergency Preparedness Self-Assessment Tool with other existing solutions. For that purpose, a comparison of several self-assessment tools has been conducted against the following predefined criteria.

2 Structure and clarity of the S-A (Self-Assessment) Tool

- User-friendliness.
- Structure and clarity.
- Comprehensibility.
- Graphic Display.
- Rating system.
- Questions Type.
- Duration.
- Type of User the tool addressed to.
- Recommended features.
- Features to avoid.
- Privacy-related issues.
- Report Generated format.

Within the PRO.D.I.G.Y Project proposal, certain characteristics of the S-A (Self-Assessment) tool has also been defined to be adopted on the tool.

Indicatively, the tool should be interactive and written in a plain language addressing relevant SMEs needs and to help companies to identify gaps in their workplace emergency planning and training (including training disabled people). Of course, it should be user-friendly with questions in multiple choice format. The result will contain a certain number of suggestions to assist the Target Group to assess their current level of inclusion of people with disabilities in their emergency preparedness plans. In detail, the S-A (Self-Assessment) tool will:

- a. Help companies assess their current level of inclusion of people with disabilities in their emergency preparedness plans
- b. Help companies to identify gaps in their workplace emergency planning and training (including training disabled people).

The structure of the tool will be as follows:

1. Short Tool Guidance - purpose and methodology of the tool.
2. Identification and mapping of all items and assets related to operations.
3. Evaluation - rating (score).
4. Action plan - learning pathway and recommendations on existing tools to be used, redirection to specific training modules.

For benchmarking all related tools with the under-production S-A tool, each partner has identified, run, and evaluate at least 3 tools as per the abovementioned features. Through the current analysis the characteristics to be adopted and to be avoided of an PRO.D.I.G.Y Self-assessment Tool are presented below.

3 Benchmark Analysis Results

Tool Features		Adopt	Avoid
1.	User-friendliness	✓ Easy and comprehensive structure ✓ Easy back and forth navigation ✓ Easy answer-result selection ✓ Step-by-step tool guide	☒ Each page contains too many sections ☒ Not clear which questions are mandatory and which not ☒ All questions are contained on one page ☒ Ambiguity between section and questions
2.	Structure and clarity	✓ Headings indicating sections and sub-sections that the user navigates in ✓ Tool guide ✓ Suitable navigation system ✓ Hierarchy of headings from the most general to the most specific	☒ Lack of headlines ☒ Too many headlines ☒ No questions
3.	Comprehensibility	✓ Simple, understandable language ✓ Instructions and explanations to further guide the user ✓ Precision and clarity of questions	☒ Quite long questions ☒ Complex and very general questions
4.	Graphic Display	✓ Diagrams and graphs related with/ explaining the data and results ✓ Compliant colours ✓ Straightforward design	☒ Plain, not appealing environment ☒ No graphics or images

5.	Rating system	✓ Results in percentages and diagrams	☒ Unclear results ☒ Lack of a report of the results
		✓ Possibility of saving results	
6.	Questions Type	✓ Different types of close-ended questions (Multiple-choice, drop-down, YES-NO, Matrix, Rating-scale)	☒ Open-ended questions ☒ No questions or guidance during the basic inventory/facility setup site
7.	Duration	✓ Average time of 15 to 20 minutes per assessment	☒ More than 30 minutes
8.	Type of User the tool addressed to	✓ For everyone (Project Scope) ✓ Does not require special knowledge or expertise	☒ Address only to managers
9.	Privacy related issues	✓ GDPR requirements are fully in place (privacy notices, consents, etc) ✓ User must read and provide his/ her consent or acknowledgment before proceeding	☒ No privacy notice
10.	Report Generated	✓ Spider diagrams results ✓ Provision link to pages with further information on critical issues and recommended actions ✓ Report can be extracted in pdf	☒ Too generic report ☒ No guidance or suggestions for improvement
11.	Recommended features	✓ Simplicity in the usage ✓ Good descriptions ✓ Well organized different topic ✓ Short duration ✓ User – friendly environment with images and diagrams ✓ Good usage of graphics and images ✓ Recommendation measures, actions and best practices ✓ No registration required ✓ Introductory interface/application walkthrough	☒ Lack of immediate feedback on the results ☒ Long duration, complex and open-ended questions. ☒ Cumbersome setup ☒ No headings ☒ Poor graphics

4. Benchmark Analysis per Partner

SIGMA							
Benchmark Analysis Table		Tool 1		Tool 2		Tool 3	
A.	Name of the Self-Diagnostic/Assessment tool	Emergency plan assessment tools- Critical infrastructure assessment		FACILITY SELF-ASSESSMENT TOOL		Self- Assessment Questionnaire- Facility SAQ	
B.	Website (Provide full URL)	https://www2.gov.bc.ca/gov/content/safety/emergency-management/assessment		Facility-Self-Assessment-Tool-Fillable-PDF.v2.pdf		https://www.responsiblebusiness.org/media/docs/RBASampleFacilitySAQ2021.pdf	
C.	Characteristics - Tool Features	Please Rate	Provide your comments	Please Rate	Provide your comments	Please Rate	Provide your comments
C1	User-friendliness; e.g. How do I navigate through the assessment tool? Is it possible to move back and forward between the pages?	1-Poor	Way too many data on the screen at once	5-Excellent		3-Average	
C2	Structure and clarity; e.g. Are there any headings? Does the learner always know where she/he is? Are the questions provided easy to understand in a plain language?	3-Average		5-Excellent		5-Excellent	
C3	Comprehensibility; e.g. How comprehensive is the language used? How do you perceive the complexity of the questions?	3-Average		5-Excellent		5-Excellent	

C4	Graphic Display; e.g. How well graphics are applied to illustrate the content? What is the use of the graphic display in the tool? Pictures, diagrams, colour scheme appropriate?	1-Poor	Just a huge space to input data	3-Average		3-Average	Plain and comprehensive
C5	Rating system; e.g., 0-100%/ Quality Metrics etc.	2-Fair	Just provides the number of the problems	1-Poor	Just mentioned that if you provide 'No' as an answer this area needs improving	1-Poor	Results locked behind a 250 paywall
C6	Questions Type; Single-answer/ Multiple answer/ YES-NO or True-False/ Rating Scale/ Dropdown question/ Image choice questions etc.	2-Fair	Number inputs only	4-Good	yes/no. Number input	5-Excellent	yes/no, number input
C7	Duration; (needed to complete the tool)	1-Poor	45 minutes++	4-Good	25 minutes	3-Average	35 minutes
C8	Type of User the tool addressed to; e.g., Top Management/ Employees/ Workers etc.	5-Excellent	To be able to answer all of the questions upper management	5-Excellent	Employees/middle/upper management	1-Poor	Upper management

C9	Recommended features: Write the good features of the tool that they can be implemented in our learning tool.	1-Poor	Nothing of value	4-Good	Split into sections. It helps to understand where the user is	3-Average	
C10	Bad features: Write the bad features of the tool that must be avoided in our learning tool.	5-Excellent	Way too tiring to do, too much data at once	1-Poor	No improvements provided	1-Poor	
C11	Privacy-related issues; Is there in place a Privacy Notice if personal data are to be collected?	5-Excellent	Offline results	5-Excellent		1-Poor	Data sent to site and shared before generating response
C12	Report Generated; Is the report generated detailed provided insights regarding the next steps? Is just a rating based on your assessed knowledge performance?	2-Fair	Just provides the amount of critical dependancies	2-Fair	Just mentioned that if you provide 'No' as an answer this area needs improving	1-Poor	Locked behind 250 paywall

SPOLECZNA AKADEMIA NAUK							
Benchmark Analysis Table		Tool 1		Tool 2		Tool 3	
A.	Name of the Self-Diagnostic/Assessment tool	Hospital Disaster Preparedness Self-Assessment Tool		EMERGENCY UNIT ASSESSMENT TOOL by WHO		Emergency Preparedness Self-Assessment+	
B.	Website (Provide full URL)	https://www.calhospitalprepare.org/sites/main/files/file-attachments/hospital_disaster_preparedness_self-assessment_tool.doc		https://bmjopen.bmj.com/content/bmjopen/13/2/e068484/DC1/embed/inline-supplementary-material-1.pdf?download=true		https://eclkc.ohs.acf.hhs.gov/safety-practices/emergency-preparedness-manual-early-childhood-programs/emergency-preparedness-self-assessment	
C.	Characteristics - Tool Features	Please Rate	Provide your comments	Please Rate	Provide your comments	Please Rate	Provide your comments
C1	User-friendliness; e.g. How do I navigate through the assessment tool? Is it possible to move back and forward between the pages?	4-Good		4-Good	Navigation by checkboxes	2-Fair	Quite hard to read
C2	Structure and clarity; e.g. Are there any headings? Does the learner always know where she/he is? Are the questions provided easy to understand in a plain language?	5-Excellent	Clear structure with checkboxes	3-Average	Structure is good, but too much content in one view	4-Good	Not very clear

C3	Comprehensibility; e.g. How comprehensive is the language used? How do you perceive the complexity of the questions?	4-Good	Quite comprehensive, but suitable mostly for one type of organizations (medical and health centers, hospitals)	2-Fair	Complicated language, high complex questions	4-Good	
C4	Graphic Display; e.g. How well graphics are applied to illustrate the content? What is the use of the graphic display in the tool? Pictures, diagrams, colour scheme appropriate?	3-Average	The content is easy to read but the design isn't sophisticated	1-Poor	No graphics at all	1-Poor	
C5	Rating system; e.g., 0-100%/ Quality Metrics etc.	5-Excellent		5-Excellent		1-Poor	Only yes / no and comments
C6	Questions Type; Single-answer/ Multiple answer/ YES-NO or True-False/ Rating Scale/ Dropdown question/ Image choice questions etc.	4-Good	Yes- no scale is easy to follow and to count	4-Good	Single answer	4-Good	Only yes / no and comments
C7	Duration; (needed to complete the tool)	4-Good		5-Excellent	10-20 minutes	5-Excellent	

C8	Type of User the tool addressed to; e.g., Top Management/ Employees/ Workers etc.	3-Average	Hard to say	5-Excellent	All levels. For each level there is specific questionnaire	4-Good	Top management
C9	Recommended features: Write the good features of the tool that they can be implemented in our learning tool.	5-Excellent	Many aspects are assessed	5-Excellent	Provides additional material in some questions, you can flag questions for further action	3-Average	
C10	Bad features: Write the bad features of the tool that must be avoided in our learning tool.	5-Excellent	it's not mentioned, who this tool is addressed to	3-Average	the objective is not clear, no graphics, complicated questions	3-Average	Poor design, not to many aspects covered
C11	Privacy-related issues; Is there in place a Privacy Notice if personal data are to be collected?	5-Excellent	N/A	3-Average	User Login	4-Good	n/a
C12	Report Generated; Is the report generated detailed provided insights regarding the next steps? Is just a rating based on your assessed knowledge performance?	1-Poor	no	5-Excellent	Afull printable report	1-Poor	no

EUGENE							
Benchmark Analysis Table		Tool 1		Tool 2		Tool 3	
A.	Name of the Self-Diagnostic/Assessment tool	SELF ASSESSMENT TOOL FOR ENSURING ACCESS FOR PEOPLE WITH DISABILITIES		Emergency Response Preparedness Self-Assessment Instrument		Emergency Preparedness Self-Assessment+	
B.	Website (Provide full URL)	https://safehousingpartnerships.org/sites/default/files/2017-01/selfassessmenttool.pdf		https://rtc3.umn.edu/erp/main/using.asp		https://eclkc.ohs.acf.hhs.gov/safety-practices/emergency-preparedness-manual-early-childhood-programs/emergency-preparedness-self-assessment	
C.	Characteristics - Tool Features	Please Rate	Provide your comments	Please Rate	Provide your comments	Please Rate	Provide your comments
C1	User-friendliness; e.g. How do I navigate through the assessment tool? Is it possible to move back and forward between the pages?	2-Fair	The Tool consists of a PDF file (Worksheet) with 36 pages	5-Excellent		2-Fair	Recommended follow up not available
C2	Structure and clarity; e.g. Are there any headings? Does the learner always know where she/he is? Are the questions provided easy to understand in a plain language?	4-Good		4-Good		1-Poor	

C3	Comprehensibility; e.g. How comprehensive is the language used? How do you perceive the complexity of the questions?	4-Good		4-Good		4-Good	Simple language used
C4	Graphic Display; e.g. How well graphics are applied to illustrate the content? What is the use of the graphic display in the tool? Pictures, diagrams, colour scheme appropriate?	1-Poor	No graphics at all	5-Excellent	Excellent graphic display	1-Poor	no graphics at all
C5	Rating system; e.g., 0-100%/ Quality Metrics etc.	1-Poor	no rating system	1-Poor		1-Poor	no rating
C6	Questions Type; Single-answer/ Multiple answer/ YES-NO or True-False/ Rating Scale/ Dropdown question/ Image choice questions etc.	3-Average	yes-no questions with suggestions	2-Fair	It is a very small range analysis	2-Fair	yes-no
C7	Duration; (needed to complete the tool)	2-Fair	60minutes	2-Fair	3 min	5-Excellent	10-15min

C8	Type of User the tool addressed to; e.g., Top Management/ Employees/ Workers etc.	3-Average	a mix. Some questions are employee level while others may require more management expertise	4-Good	Everyone	5- Excellent	All questions employee level
C9	Recommended features: Write the good features of the tool that they can be implemented in our learning tool.	5-Excellent	when a question is answered "no" you get direct recommendations and tasks	4-Good	Very good graphic design	1-Poor	answer "no" gives specific recommendati ons for further reading
C10	Bad features: Write the bad features of the tool that must be avoided in our learning tool.	3-Average	Time consuming. Not interactive.	3-Average	Small range of analysis	3- Average	NONE
C11	Privacy-related issues; Is there in place a Privacy Notice if personal data are to be collected?	4-Good	no data is collected at all	4-Good	No personal data	4-Good	No data is collected

C12	Report Generated; Is the report generated detailed provided insights regarding the next steps? Is just a rating based on your assessed knowledge performance?	1-Poor	no report	4-Good	Gives a comparable report	1-Poor	no report
------------	---	--------	-----------	--------	---------------------------	--------	-----------

Fundacja Rozwoju Aktywności Międzynarodowej Edukacyjnej - FRAME							
Benchmark Analysis Table		Tool 1		Tool 2		Tool 3	
A.	Name of the Self-Diagnostic/Assessment tool	Emergency Preparedness Assessment		Disability Friendly Workplace – Self Assessment		Model Self-Assessment Tool	
B.	Website (Provide full URL)	https://assessment.alertfind.com/assessment/emergency-preparedness/		https://public-library.safetyculture.io/products/disability-friendly-workplace-self-assessment		https://www.businessanddisability.org/wp-content/uploads/2018/11/GBDNSelfAssesmentTool.pdf	
C.	Characteristics - Tool Features	Please Rate	Provide your comments	Please Rate	Provide your comments	Please Rate	Provide your comments
C1	User-friendliness; e.g. How do I navigate through the assessment tool? Is it possible to move back and forward between the pages?	5-Excellent	You can navigate easily; it is possible to move back and forward between the pages.	4-Good	One-page tool you need to scroll down to answer all questions.	4-Good	Needs to be printed out.
C2	Structure and clarity; e.g. Are there any headings? Does the learner always know where she/he is? Are the questions provided easy to understand in a plain language?	4-Good	You can see the progress on the top of the page (which of how many questions are you on). Answers are not provided in a graduating order, which might be confusing - they are provided randomly.	4-Good	There are some headings. Answers "Yes", "No", "N/A" has a different colour when you click on them, which might be helpful to visualize results.	5-Excellent	There are some headings, and it is well structured.

C3	Comprehensibility; e.g. How comprehensive is the language used? How do you perceive the complexity of the questions?	5-Excellent		5-Excellent		5-Excellent	
C4	Graphic Display; e.g. How well graphics are applied to illustrate the content? What is the use of the graphic display in the tool? Pictures, diagrams, colour scheme appropriate?	3-Average	There are no graphics applied to illustrate the content, although there are some graphics applied to illustrate the report.	2-Fair	There are no graphics applied.	2-Fair	There are no graphics applied.
C5	Rating system; e.g., 0-100%/ Quality Metrics etc.	5-Excellent	0-40 points	1-Poor	There is no rating system.	1-Poor	There is no rating system.
C6	Questions Type; Single-answer/ Multiple answer/ YES-NO or True-False/ Rating Scale/ Dropdown question/ Image choice questions etc.	4-Good	Single answer	4-Good	Yes - No - N/A Questions about values have rating scale.	3-Average	Yes-No or Single-answer
C7	Duration; (needed to complete the tool)	5-Excellent	10-15 minutes	4-Good	25-35 minutes	5-Excellent	15-20 minutes
C8	Type of User the tool addressed to; e.g., Top Management/ Employees/ Workers etc.	5-Excellent	Management	5-Excellent	Management	5-Excellent	Management

C9	Recommended features: Write the good features of the tool that they can be implemented in our learning tool.	4-Good	Some questions have lists of 4-5 features, and in the answer, you can choose the number of areas you cover.	5-Excellent	Answers "Yes", "No", "N/A" has a different colour when you click on them, which might be helpful to visualize results. It is very detailed.	4-Good	It is quite comprehensive as it covers many main areas.
C10	Bad features: Write the bad features of the tool that must be avoided in our learning tool.	4-Good	Answers are not provided in a graduating order, which might be confusing (e.g., all/ two/ three/ one/ none of the areas listed)	3-Average	No rating and no report.	3-Average	No rating and no report.

C11	Privacy-related issues; Is there in place a Privacy Notice if personal data are to be collected?	5-Excellent	No data is collected.	4-Good	If you want to download it as PDF, you need to provide your first and last name, and email address. Additionally, you can provide information about when the assessment was conducted on and by who it was prepared, and also add contributing personnel.	5-Excellent	No data is collected.
C12	Report Generated; Is the report generated detailed provided insights regarding the next steps? Is just a rating based on your assessed knowledge performance?	5-Excellent	The report is extensive and very detailed. It covers 10 key success factors, and each of them have an overview, maturity level and recommendations. It also includes some visualizations regarding maturity level.	1-Poor	There is no report.	1-Poor	There is no report.

PRISM IMPRESA SOCIALE S.R.L.							
Benchmark Analysis Table		Tool 1		Tool 2		Tool 3	
A.	Name of the Self-Diagnostic/Assessment tool	IASC In-Country Team Self-Assessment Tool for Natural Disaster Response Preparedness		HEPSA – health emergency preparedness self-assessment tool		Facility Self-Assessment Tool	
B.	Website (Provide full URL)	Self-AssessmeToolforNaturaDisasteReponsPreparedness.pdf		https://www.ecdc.europa.eu/sites/default/files/documents/ECDC-HEPSA-tool.xls		https://static1.squarespace.com/static/54d79f88e4b0db3478a04405/t/5ba406a77817f7ad1a012882/1537476266040/Facility%2BAssessment%2BTool%2B5.25.17.pdf	
C.	Characteristics - Tool Features	Please Rate	Provide your comments	Please Rate	Provide your comments	Please Rate	Provide your comments
C1	User-friendliness; e.g. How do I navigate through the assessment tool? Is it possible to move back and forward between the pages?	2-Fair	no graphics and the tool itself aren't interactive. it is something like a guideline/checklist	2-Fair	It's a digital spreadsheet, you have to move through sheets	4-Good	it is a simple checklist

C2	Structure and clarity; e.g. Are there any headings? Does the learner always know where she/he is? Are the questions provided easy to understand in a plain language?	4- Good	the structure and the steps provided are clear	3- Average	not so easy to navigate	4-Good	
C3	Comprehensibility; e.g. How comprehensive is the language used? How do you perceive the complexity of the questions?	4- Good	medium level of complexity	4-Good	medium level of complexity	4-Good	medium level of complexity with examples

C4	Graphic Display; e.g. How well graphics are applied to illustrate the content? What is the use of the graphic display in the tool? Pictures, diagrams, colour scheme appropriate?	1-Poor	no graphics at all	1-Poor	no graphics - uncomfortable colours	4-Good	no graphics at all
C5	Rating system; e.g., 0-100%/ Quality Metrics etc.	1-Poor	no rating system	4-Good	based on specific marks for each area	3-Average	no rating system
C6	Questions Type; Single-answer/ Multiple answer/ YES-NO or True-False/ Rating Scale/ Dropdown question/ Image choice questions etc.	3-Average	multiple choice questions	4-Good	percentage rating	3-Average	YES-NO
C7	Duration; (needed to complete the tool)	2-Fair	it is a deep analysis	3-Average	depends on the role of the respondent, probably 2 hours	3-Average	1 hour
C8	Type of User the tool addressed to; e.g., Top Management/ Employees/ Workers etc.	4-Good	government and national authorities	5-Excellent	risk managers, public authorities managers	4-Good	managers, employees and workers

C9	Recommended features: Write the good features of the tool that they can be implemented in our learning tool.	5-Excellent	it is very detailed	5-Excellent	very detailed, interesting assessment methodology	5-Excellent	deep analysis
C10	Bad features: Write the bad features of the tool that must be avoided in our learning tool.	2-Fair	not interactive	2-Fair	it should be better to have something like an online platform instead of an excel file	3-Average	it is just a checklist
C11	Privacy-related issues; Is there in place a Privacy Notice if personal data are to be collected?	5-Excellent	no registration needed	5-Excellent	no data collected	4-Good	no registration required
C12	Report Generated; Is the report generated detailed provided insights regarding the next steps? Is just a rating based on your assessed knowledge performance?	1-Poor	no report is generated	5-Excellent	detailed breakdown of evaluation provided, with scores and graphs, explanation of indicators and references	4-Good	no

HANDY CLUB OSTRAVA ZAPSANY SPOLEK							
Benchmark Analysis Table		Tool 1		Tool 2		Tool 3	
A.	Name of the Self-Diagnostic/Assessment tool	"Emergency Preparedness: Taking Responsibility for Your Safety"		"NHS Quality Checkers A&E Self-Assessment Questionnaire"		STAY SAFE! STAY IN CONTROL!	
B.	Website (Provide full URL)	https://www.buttecounty.net/DocumentCenter/View/3807/Emergency-Preparedness-Plan-for-Disabled-People-PDF		https://www.england.nhs.uk/wp-content/uploads/2018/06/er-accident-emergency-questionnaire.pdf		http://www.publichealth.lacounty.gov/healthlibrary/topics/eprp/StaySafe.pdf	
C.	Characteristics - Tool Features	Please Rate	Provide your comments	Please Rate	Provide your comments	Please Rate	Provide your comments
C1	User-friendliness; e.g. How do I navigate through the assessment tool? Is it possible to move back and forward between the pages?	3-Average	standard pdf	3-Average	pdf	3-Average	pdf
C2	Structure and clarity; e.g. Are there any headings? Does the learner always know where she/he is? Are the questions provided easy to understand in a plain language?	4-Good	clear easy structure	2-Fair		4-Good	clear

C3	Comprehensibility; e.g. How comprehensive is the language used? How do you perceive the complexity of the questions?	3-Average		3-Average		3-Average	
C4	Graphic Display; e.g. How well graphics are applied to illustrate the content? What is the use of the graphic display in the tool? Pictures, diagrams, colour scheme appropriate?	3-Average	no pictures	2-Fair		4-Good	
C5	Rating system; e.g., 0-100%/ Quality Metrics etc.	3-Average		3-Average		3-Average	
C6	Questions Type; Single-answer/ Multiple answer/ YES-NO or True-False/ Rating Scale/ Dropdown question/ Image choice questions etc.	3-Average	yes-no	5-Excellent	yes-no, open answer	3-Average	yes-no
C7	Duration; (needed to complete the tool)	4-Good	quick	2-Fair	needs more time	4-Good	easy and quick
C8	Type of User the tool addressed to; e.g., Top Management/ Employees/ Workers etc.	3-Average	public, employees	3-Average	workers in health services	3-Average	disabled, seniors
C9	Recommended features: Write the good features of the tool that they can be implemented in our learning tool.	3-Average		3-Average		4-Good	tips, what to do, to be prepared
C10	Bad features: Write the bad features of the tool that must be avoided in our learning tool.	3-Average		2-Fair	old design graphic	3-Average	
C11	Privacy-related issues; Is there in place a Privacy Notice if personal data are to be collected?	3-Average		2-Fair		3-Average	

C12	Report Generated; Is the report generated detailed provided insights regarding the next steps? Is just a rating based on your assessed knowledge performance?	2-Fair		3-Average		3-Average	
------------	---	--------	--	-----------	--	-----------	--

REALISCAPE TYPORAMA MON. EPE							
Benchmark Analysis Table		Tool 1		Tool 2		Tool 3	
A.	Name of the Self-Diagnostic/Assessment tool	EU Emergency Preparedness Toolkit		Organizations Preparing for Emergency Needs (OPEN)		Small Business and Nonprofit Disaster Preparedness Guide	
B.	Website (Provide full URL)	Toolkit (europa.eu)		https://www.ready.gov/business		Small Business and Nonprofit Disaster Preparedness Guide (sba.gov)	
C.	Characteristics - Tool Features	Please Rate	Provide your comments	Please Rate	Provide your comments	Please Rate	Provide your comments
C1	User-friendliness; e.g. How do I navigate through the assessment tool? Is it possible to move back and forward between the pages?	4-Good	The provided tools can be navigated easily	5-Excellent		5-Excellent	Very user friendly and simple info provided
C2	Structure and clarity; e.g. Are there any headings? Does the learner always know where she/he is? Are the questions provided easy to understand in a plain language?	3-Average	Structure and provided steps are quite clear	5-Excellent	Concise and very user friendly	5-Excellent	Easy to follow structure

C3	Comprehensibility; e.g. How comprehensive is the language used? How do you perceive the complexity of the questions?	4-Good	Low level of complexity	5-Excellent		4-Good	Comprehensive and simple data provided
C4	Graphic Display; e.g. How well graphics are applied to illustrate the content? What is the use of the graphic display in the tool? Pictures, diagrams, colour scheme appropriate?	4-Good	Comprehensive graphics available	4-Good	Very good graphics available	3-Average	Average graphics available in some of the reports
C5	Rating system; e.g., 0-100%/ Quality Metrics etc.	1-Poor	No rating system	2-Fair	No rating system	4-Good	Rating system for SME emergency preparedness provided

C6	Questions Type; Single-answer/ Multiple answer/ YES-NO or True-False/ Rating Scale/ Dropdown question/ Image choice questions etc.	4-Good	Questionnaires and factsheets are available	5-Excellent	There are four question types in this assessment: 1. Open-ended (e.g., name of facility); 2. Number response (e.g., number of emergency unit visits per year); 3. Discrete answers (e.g., yes or no); 4. Availability rating.	5-Excellent	Comprehensive checklists provided
C7	Duration; (needed to complete the tool)	5-Excellent	Requires extensive analysis	5-Excellent	Requires extensive analysis	4-Good	
C8	Type of User the tool addressed to; e.g., Top Management/ Employees/ Workers etc.	5-Excellent	Top management/employees	5-Excellent	Top management/employees/workers	4-Good	Employees/Workers
C9	Recommended features: Write the good features of the tool that they can be implemented in our learning tool.	5-Excellent	Very comprehensive and detailed tool	5-Excellent	Very comprehensive and detailed tool	5-Excellent	Abundance of checklists and guides for SMEs provided

C10	Bad features: Write the bad features of the tool that must be avoided in our learning tool.	2-Fair	No interactive learning tools available	4-Good	Interactive tools are provided and are well built	2-Fair	No integrated emergency preparedness report
C11	Privacy-related issues; Is there in place a Privacy Notice if personal data are to be collected?	5-Excellent	No registration needed	5-Excellent	No registration needed	3-Average	No privacy notice provided
C12	Report Generated; Is the report generated detailed provided insights regarding the next steps? Is just a rating based on your assessed knowledge performance?	1-Poor	No report generated	5-Excellent	Comprehensive reports for several types of emergencies provided	4-Good	Comprehensive reports for several types of emergencies provided

4 Bibliography

<https://www2.gov.bc.ca/gov/content/safety/emergency-management/local-emergency-programs/assessment-analysis>

<https://prd.blogs.nh.gov/dos/hsem/wp-content/uploads/2019/07/Facility-Self-Assessment-Tool-Fillable-PDF.v2.pdf>

<https://www.responsiblebusiness.org/media/docs/RBASampleFacilitySAQ2021.pdf>

https://www.calhospitalprepare.org/sites/main/files/file-attachments/hospital_disaster_preparedness_self-assessment_tool.doc

<https://bmjopen.bmj.com/content/bmjopen/13/2/e068484/DC1/embed/inline-supplementary-material-1.pdf?download=true>

<https://stopedviolence.files.wordpress.com/2019/10/edassessmenttoolsample.pdf>

<https://safehousingpartnerships.org/sites/default/files/2017-01/selfassessmenttool.pdf>

<https://rtc3.umn.edu/erp/main/using.asp>

<https://eclkc.ohs.acf.hhs.gov/safety-practices/emergency-preparedness-manual-early-childhood-programs/emergency-preparedness-self-assessment>

<https://assessment.alertfind.com/assessment/emergency-preparedness/>

<https://public-library.safetyculture.io/products/disability-friendly-workplace-self-assessment>

<https://www.businessanddisability.org/wp-content/uploads/2018/11/GBDNSelfAssesmentTool.pdf>

https://interagencystandingcommittee.org/system/files/2020-11/In-Country%20Team%20Self-Assessment%20Tool%20for%20Natural%20Disaster%20Response%20Preparedness_0.pdf

<https://www.ecdc.europa.eu/sites/default/files/documents/ECDC-HEPSA-tool.xls>

<https://static1.squarespace.com/static/54d79f88e4b0db3478a04405/t/5ba406a77817f7ad1a012882/1537476266040/Facility%2BAssessment%2BTool%2B5.25.17.pdf>

<https://www.buttecounty.net/DocumentCenter/View/3807/Emergency-Preparedness-Plan-for-Disabled-People-PDF>

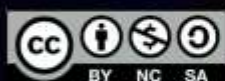
<https://www.england.nhs.uk/wp-content/uploads/2018/06/er-accident-emergency-questionnaire.pdf>

<http://www.publichealth.lacounty.gov/hea/library/topics/eprp/StaySafe.pdf>

[Toolkit \(europa.eu\)](#)

<https://www.ready.gov/business>

[Small Business and Nonprofit Disaster Preparedness Guide \(sba.gov\)](#)



This document may be copied, reproduced or modified according to the above rules. In addition, an acknowledgement of the authors of the document and all applicable portions of the copyright notice must be clearly referenced.

All rights reserved. © Copyright 2023 PRO.D.I.G.Y

www.prodigy-project.eu